

# Savile Town CE (C) I & N School



# Prospectus 2020/2021

# Welcome To Our School

Dear Parents

Savile Town CE (C) Infant & Nursery School is a Church of England Voluntary Controlled school catering for children 2-7 years old.

We are also part of a federation with Thornhill Lees CE (VC) I & N School.

'At our school we celebrate our faith diversity and provide a safe environment where our children are happy to learn. We are kind, caring and respectful to others. We aim to inspire future generations of our school and community to become lifelong learners'.

This prospectus is an introduction to our school. I do hope you will find this and our welcome pack useful and informative. Please call and see me if there is anything you want to know that is not included. I will be happy to show you around the school at any time.

Our Ofsted inspection in November 2017 praised our work in raising academic standards and in establishing moral values, and also acknowledged the care and opportunities we provide for our pupils, staff and parents. The school was judged as good overall.

Our staff work hard as a team and continually strive to improve teaching and learning. Equally we make every effort to ensure each pupil's happiness and well-being. In our school, every child really does matter. I sincerely hope that you will become an integral member of our team, by your involvement in every aspect of your child's school life.

We forward to meeting those of you who are new to the school.

**Telephone Number** – 01924 469455

**Email** – [office.saviletown@kirkleeseducation.uk](mailto:office.saviletown@kirkleeseducation.uk)

**Website** – [www.savile-town.co.uk](http://www.savile-town.co.uk)

**Address** – Warren Street, Savile Town, Dewsbury, WF12 9LY

**Facebook** – Savile-Town Infant & Nursery School

**Head Teacher** – Mrs Debbie Douglas

**Deputy Head** – Mrs Kirsty Asquith – Dolan

**Assistant Head** – Mrs Fiona Lee

**Chair of Governor** – Miss Kate Allen

## **ADMISSION - CRITERIA**

### **Priorities for Admission as set by the Local Authority;**

- who have a brother or sister at the school already
- who live close to the school
- from a particular religion (for faith schools)
- who do well in an entrance exam (for selective schools, for example grammar schools or stage schools)
- who went to a particular primary school (a 'feeder school') in care or being looked after (all schools must have this as a top priority)
- who are eligible for the pupil premium

### **Children with special educational needs (SEN)**

If your child has SEN their statement or education, health and care plan will recommend a school for them. If you apply there, the school must give your child a place

### **Foundation Stage**

Children are admitted into our Nursery, on a part-time basis for at least three terms before they become eligible for a full-time place, using the following criteria.

- Children in public care (Looked after children)
- Children with a Statement of Special Educational Needs or Education Health Care Plan which names the school
- Children living in the school's priority admission area - in birth date order.
- Children who live outside the priority area - in birth date order

Staff will telephone or visit you at home and arrange for you to visit school before your child is admitted. We aim to give you and your child as much support as possible to help with the settling in process. Please refer to our new starters' welcome pack for information on how you can help your child during this period.

There is no automatic right of transfer from nursery to full-time school. Applications have to be completed online in the autumn term before your child is due to start in Reception class.

During the Autumn term of the child's final year at Savile Town CE(C) School, parents will receive information on requesting up to three junior schools online in order of preference. Parents may visit schools when they are considering applying for a place by arrangement with the Head Teacher.

For further details, parents should contact School Admissions at Kirklees Council, Ground Floor North Civic, Civic Centre 1, Huddersfield HD1 2NF, Tel: 01484 221000. Email:

[schooladmissions@kirklees.gov.uk](mailto:schooladmissions@kirklees.gov.uk)

## **AIMS OF THE SCHOOL**

- To help each child to gain a sense of achievement and take pride in themselves and their school.
- To have a happy, stimulating and secure environment
- To value, appreciate and treat everyone equally and with respect, realizing our uniqueness and celebrating this.
- To provide a broad, balanced and creative curriculum that combines excellence in teaching with enjoyment in learning.
- To create strong, collaborative partnerships with families and the local community.

### **Join us in Reaching for the Stars**

## **RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP**

Religious Education plays an important role in promoting the spiritual, moral, cultural and social development of children. It leads children to an understanding of spiritual and ethical values. It prepares them for opportunities, responsibilities and experiences of adult life in a multicultural society. These values are promoted through every aspect of school life and curriculum.

We have a daily act of worship in school. This is very important in contributing to the ethos and shared values of our school community and in providing opportunities for reflection and spiritual experiences.

## **ATTENDANCE**

Your children are encouraged to come to school on time, and every day. If they are late or absent they will miss vital work, which they may never make up. Unauthorised absences are recorded in accordance with Government guidelines. School encourages good attendance by presenting awards for whole classes and individuals. If your child is unable to come to school because of illness please phone school in the morning before 9.15am to let us know.

Punctuality is also very important and is monitored carefully. Whole class and individual punctuality awards are in operation to encourage and reward punctuality.

## **THE ETHOS AND VALUES OF THE SCHOOL**

We have a very strong ethos of partnership. Our mission statement is simply "Working Together". We believe that staff, children, families and governors working together will raise standards and bring success.

Children are encouraged to understand that we can all succeed by working together and doing our best. Equally they know who it is who must work together - themselves, the staff and their families.

All members of our staff work extremely hard to ensure that every child experiences the feeling of success. Children are encouraged to aim for high standards in their work. Similarly, members of

staff aim for high standards of display and presentation. We work hard to create a positive learning environment.

Our school values, which have been agreed by the staff and children, are displayed in classrooms and around school as a constant reminder of what we believe in and how we want to behave towards each other. We live by these values. They promote each child's social, moral, spiritual and cultural development.

## **BEHAVIOUR**

Your children will be expected to behave courteously and show respect towards each other and to all adults. Positive attitudes and the development of self-esteem will be encouraged at all times. Children will be encouraged to follow sensible rules for the harmony and well-being of all the school. Rewards will be appropriate and sanctions imposed when all other approaches have failed. If we feel this is a problem with your child's behaviour, you will be informed and asked to work alongside the school to rectify this.

**We have a policy in operation for promoting positive behaviour.**

## **FAMILY AND COMMUNITY INVOLVEMENT**

Parents are always welcome and are positively encouraged to come into school. We hold regular open evenings, learning together days and parents' workshops. All parents can support their children by helping with homework, which is sent home from time to time. We have regular workshops and leaflets to explain exactly how you can support your child's learning.

## **SCHOOL ORGANISATION**

The school is divided into two units.

### **Foundation Stage**

Play Group 2 Year olds - 12.15pm - 3.15pm

Part Time Nursery - 3/4 Year olds 8.45am - 11.45am

Sessions in the Foundation Stage Unit are continuous and children have access to outdoor, physical play throughout the sessions.

### **Key Stage 1**

The children are taught as a whole class; in groups; and individually as appropriate.

8.55am - 12.00 pm (Children are welcome in the playground from 8.45am)

1.00pm - 3.00 pm

Reception - 4/5 years

Year 1 - 5/6 Years

Year - 6/7 Years

## SCHOOL UNIFORM

Our school uniform is available from Natashas in Dewsbury. It consists of:

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- A blue sweatshirt
- A blue polo t-shirt
- A blue cardigan (for girls)
- Grey trousers (for boys)
- Grey pinafore dresses (for girls)
- Grey leggings (for girls)
- Blue Checked summer school dress (optional)

The sweatshirt, polo shirts and cardigans are all printed with the school name and school logo (in colour!!) and they look lovely.

These items are available in school:

- Blue book bag
- Blue PE bag

### **PE Kit**

- White t-shirt,
- Black Shorts/Leggings/Jogging Bottoms
- Pumps.

**It is very important that you make sure all your child's clothing is labelled clearly with their name.**

## PLAYTIMES

There are two playtimes in the day, one in the morning (in the KS1 unit) and one at lunchtime and at least two members of staff are always on duty.

## SCHOOL MEALS

School meals are provided on the premises and are free to all children of Infant school age. All of our children stay for school lunch. We are proud to say kitchen staff have won lots of awards over the last few years. Mrs Ayesha Patel and her assistants supervise the children during lunchtimes.

## **SCHOOL MILK**

Part-time children are entitled to a free drink of milk each day. Milk is provided for all other children, but a charge is made for this, unless the child is eligible for Free School Meals. Details are available in school.

## **FRUIT**

A portion of fresh fruit is given to the children each day. At present this is provided free of charge by the NHS through their Fruit in School Scheme.

## **ACTIVITIES AND OUTINGS**

It is the School's Charges and Remission Policy to ask parents to voluntarily contribute towards the cost of extra activities and outings. The school pays the balance of these costs.

## **SCHOOL FUND**

This is collected every Monday morning. Each child is asked to bring 50p - the money is used for the benefit of the children - parties; baking activities; etc. We really do rely on this money to provide all the little extras. Please contribute every week if you can. We also use this money to reduce the cost of school trips for you.

## **THE SCHOOL LIBRARY**

All full time pupils have a weekly library session in school time, when they can change their library book. Children in the Foundation Stage Unit may change their library books in the Unit at the beginning of each session.

## **FUND-RAISING EVENTS**

Various fund raising events are held during the year, throughout school. We really welcome and need your support! Help us to keep our school a good school and even an excellent school.

## **PASTORAL CARE; HEALTH; WELFARE**

### **Duties**

The Head Teacher, Deputy Head Teacher and all teaching and ancillary staff are responsible for the welfare and pastoral care of the children. They will always consult educational support agencies where necessary. Parents are encouraged to see the class teacher or Head Teacher if they are in any way concerned about their child.

## **Medicines**

Medicine should never be given to the child to bring to school. Only in cases of real necessity, and with a doctor's recommendation, will medicines be given to children during school time. They must be brought into school by a responsible adult, and clear instructions for their use given to the child's class teacher. Eye and ear drops will not be given by the staff in school.

## **Inhalers**

Please bring these into school, but please teach your child how to use them independently. Also, please make sure they are labelled with your child's name, and are checked regularly to ensure they are in date.

## **Jewellery**

Children are not allowed to wear any jewellery in school for health and safety reasons. This is the advice of the LA due to the physical activity that the children are involved in throughout the day. Therefore children will only be allowed to wear simple ear studs and taweez. No other jewelry is permitted in school.

## **Collection of Children**

Parents are asked to meet children from school promptly at the end of sessions. Children can become very distressed when they have to wait after the other children in their class have gone.

## **Meetings with Teachers**

It is usually possible to make arrangements to talk to a teacher after school, but it would be helpful if this could take place after all the other children & parents have left the classroom.

## **Change of Address or Phone Number**

Please make sure school is informed of any change in address, phone number or home circumstances immediately.

## **CHILDREN WITH SPECIAL EDUCATIONAL NEEDS**

The School has a Special Needs Policy, and services for children with Special Educational Needs are provided in school in line with the LA's policy and provision. This can also be accessed on the school website.

Mrs Lee is our Special Educational Needs Co-coordinator and is supported by Debra Roberts, who is the Foundation Stage contact.

Extra help can be provided through different agencies, e.g. teachers of the visually or hearing impaired, psychologists etc. as the need arises.

Parents are always consulted and kept informed when there is a concern about individual children. Parents can make an appointment to discuss their concerns at any time, with the class teacher or the Head Teacher. Appointments can also be made with members of the different agencies.

Children with special needs are given extra support through an Individual Education Plan, and classroom support. Parents are invited to come into school when IEPs are being reviewed, and are

advised how they can support their children at home. Pupils, who have received Statements of Special Educational Need or Educational Health Care Plans, will have a support assistant assigned to them for some of the school day, to help them to work on their specific problems.

## We welcome pupils with disabilities into our school community.

### HOME AND SCHOOL LINKS

We recognise the important part that the family plays in a child's education. We encourage parental involvement and ask that you

- show an interest in school activities
- value any work that children produce
- talk to your children about their work
- foster an interest in books by encouraging your children to take home and share books with them.
- support the Positive Behaviour Policy of the school
- make sure your children come to school on time every day unless there is a genuine reason for not doing so.

Parents are always welcome to come into school and talk to members of staff, before or after school. There will be opportunities throughout the year to meet with your child's teacher or key worker at Open Evenings and Open Days. We also have a Parents' Evening in the Summer Term when parents can discuss their child's annual report with their teacher. We do hope all parents will take these opportunities to come into school to see their children's work and talk to the teachers. Children achieve so much more when parents and teachers work together in partnership. Please value children's work and read with them at home as much you can. We give treasure out to children every 10 times they have read at home.